# Titus County <br> Training \& Travel Authorization Form 

Person requesting training: Elisa Bryson \& Tiraisha Knox
Job Title: Dispatcher


Date of request: (Must be 30 days prior to training) July 19, 2016

1. Title of conference, seminar or training NLETS/TLETS (National \& Texas Law Enforcement Telecommunications System) Basic Operator Course
2. Destination/location of training Smith County EOC 11325 Spur 248 Tyler, Tx 75707
3. Is training Mandatory Yes or optional $\qquad$ ?
4. Dates of training:9-13-16 to 9-15-16
5. Dates of actual travel: 9-13-16, 9-14-16 and 9-15-16
6. Cost of Registration. $\$ 0.00$
7. Total cost of meals ( $\$ \underline{20.00}$ per day): $\$ \underline{120.00}$
8. Total Cost of Hotel/Motel accommodations $\$ 0.00$
9. Will you travel by carpooling or by your personal vehicle? carpooling

If carpooling, will the vehicle used be your personal vehicle? county vehicle
10. Approximate total cost of travel: fuel or the approximate total miles to be claimed $\qquad$
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. fuel $+\$ 120.00$ per diem

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:


Date: $\qquad$

County Judge
Date

Commissioner, Precinct 1

## Date

## Commissioner, Precinct 2

Date

Commissioner, Precinct 3
Date

## Titus County <br> Training \& Travel Authorization Form

Person requesting training: Esther Robertson
Job Title: Legal assistant
Date of request: (Must be 30 days prior to training) 427.16

## Auditor Office <br> Aug 012016 <br> Pecciucat

1. Title of conference, seminar or training Criminal Justice Into system Reporting
2. Destination/location of training SAn Antonio
3. Is training Mandatory $\_$or optional $\sim$ ?
4. Dates of training: 9.28 to $9-30$
5. Dates of actual travel:9.27.16
6. Cost of Registration. \$Free
7. Total cost of meals (\$40/10 per day): $\$ 140$
8. Total Cost of Hotel/Motel accommodations \$ 451 . Q
9. Will you travel by carpooling or by your personal vehicle? Pescral

If carpooling, will the vehicle used be your personal vehicle? $\qquad$
10. Approximate to
11. Total approxim
travel.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.


County Judge

Commissioner, Precinct 1

Commissioner, Precinct 2
Date

Commissioner, Precinct 3
Date

## Titus County <br> Training \& Travel Authorization Form

Person requesting training: Andrea Miller
Job Title: Records Clerk/Evidence Tech
Date of request: (Must be 30 days prior to training) 07/29/2016

1. Title of conference, seminar or training Open Government Conference

## Auditor Office

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Received
2. Destination/location of training San Marcos, TX
3. Is training Mandatory Yes or optional ?
4. Dates of training: October 24, 2016 to October 25,2016
5. Dates of actual travel: October 23, 2016
6. Cost of Registration. $\$ 195.00$
7. Total cost of meals ( $\$ 40.00$ per day): $\$ \underline{80}$
8. Total Cost of Hotel/Motel accommodations $\$ 204.70$
9. Will you travel by carpooling or by your personal vehicle? County Vehicle

If carpooling, will the vehicle used be your personal vehicle? $\qquad$
10. Approximate total cost of travel: $\qquad$ or the approximate total miles to be claimed $\qquad$
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. $\$ 479.70$ plus fule

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:


Date: $8 / 1 / 2016$

County Judge

Commissioner, Precinct 1

Commissioner, Precinct 2

Commissioner, Precinct 3

Commissioner, Precinct 4
Date

## Titus County <br> Training \& Travel Authorization Form

Person requesting training:


Job Title: $\qquad$
Date of request: (Must be 30 days prior to training) $\quad 7-29-16$

1. Title of conference, seminar or training all User's Conference
2. Destination/location of training Ft. Worth, $7+$
3. Is training mandatory $\}<$ 我 or optional
4. Dates of training: DeC 6,2016 to Dea \&, 2016
5. Dates of actual travel: $\quad \operatorname{Dec} 6-8,2016$
6. Cost of Registration: $\$$ D $\quad \infty$
7. Total cost of meals ( $\$ 40.00$ per day): $\$ 120$.
8. Total cost of hotel/ motel accommodations: $\$ 414$. $\frac{1}{0}$
9. Will you travel by carpooling or by your personal vehicle? Yes Cargo oo (ing
If carpooling, will the vehicle used be your personal vehicle? Yes 10. Approximate total cost of travel: $\$ 160.92$ or the approximate total miles to be claimed $\qquad$ 298
10. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. $\$ 695.52$

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:
 Date: $7-28-16$

## County Judge

Commissioner, Precinct 1

Commissioner, Precinct 2

Commissioner, Precinct 3

# Titus County <br> Training \& Travel Authorization Form 

Person requesting training: Sharelyn Rector Job Title: Deputy District Clerl2
Date of request: (Must be 30 days prior to training) July $29,20(6$

1. Title of conference, seminar or training 2516 uscris Conference
2. Destination/location of training $\qquad$ ft-werth, TH
3. Is training mandatory $Y \in$ or optional _ ?
4. Dates of training: $D e C G$ 20/6 to $\operatorname{Dec} 5,2016$
5. Dates of actual travel: $D \in C$ 6- 8,2016
6. Cost of Registration: \$ Se O.
7. Total cost of meals ( $\$ 40.00$ per day): $\$ 120$.
8. Total cost of hotel/motel accommodations: \$ $\qquad$
9. Will you travel by carpooling or by your personal vehicle? If carpooling, will the vehicle used be your personal vehicle?
 10. Approximate total cost of travel: $\$$ $\qquad$ or the approximate total miles to be claimed $\qquad$ 0
10. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ $\qquad$

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:
 Date: $\qquad$

County Judge
Date

Commissioner, Precinct 1

## Date

$$
\text { Commissioner, Precinct } 2
$$

## Date

